

TIMETABLE FOR POLICY AND RESOURCES SCRUTINY REPORTS

Deadline for Reports to be included in SMT Agenda	Reports to be presented to SMT for Approval	Chair & Vice Chair Meeting	Deadline (12noon) Reports to Cttee Services	Scrutiny Meeting	TOPIC	RESPONSIBILITY	CMT Requirement/ Date (prior to Scrutiny date)	MIG Requirement/ Date	CABINET/ COUNCIL Requirement/ Date (after Scrutiny date)
2013									
			16/09	01/10	Amendments to Councils Standing Orders for Contracts, Adoption of CCBC Procurement Policy and Strategy, and Welsh Government Procurement Policy;	Liz Lucas			19/11
			28/10	12/11	BT Broadband deployment – presentation by BT	Lynton Jones			
	15/10		28/10	12/11	Household Survey - Presentation	Lynton Jones	31/10		Cab 16/10
			28/10	12/11	Passport Programme Update – Presentation	Gareth Hardacre			
	24/10		28/10	12/11	Notice of Motion – Nelson Boys and Girls Club	Colin Jones	31/10		Cab 13/11
	24/10		28/10	12/11	Notice of Motion – Sky Lanterns	Dan Perkins	31/10		Council 19/11
	24/10		28/10	12/11	For information Compromise Agreement Forward Work Programme Members Attendance Q1 & Q2 Treasury Management and Prudential Indicators Monitoring Report – Quarter 1 & Quarter 2	Gareth Hardacre Dan Perkins Dan Perkins Stephen R Harris			

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2013									
					Minutes: Corporate Health and Safety Committee Caerphilly Homes Task Group Caerphilly Local Service Board Pensions/Compensation Committee	Jonathan Jones			
	12/11		18/11	04/12 SPECIAL	Local Government Settlement	Nicole Scammell/ Stephen R Harris			
	12/11		18/11	04/12 SPECIAL	Workforce Strategy for dealing with the MTFP	Gareth Hardacre			
				21/01	Notice of Motion – Payday Loans	Dan Perkins			
	10/12			21/01	Fast Track Disciplinary Procedure	Gareth Hardacre			
	10/12			21/01	For information Corporate Services and Misc Finance Budget Monitoring – Period 7 Discretionary Rate Relief Applications Capital Budgeting Monitoring Report – Period 4 Capital Budgeting Monitoring Report – Period 7 Whole Authority Budget Monitoring 2013/14	Stephen R Harris			

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2013									
	18/02			04/03	For information Treasury Management and Prudential Indicators Monitoring Report – Quarter 3	Stephen R Harris			
				15/04	For information Write Off of Debts	Stephen R Harris			